



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

PATRICIA S. PLOEHN, LCSW
Director

January 30, 2008

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To: Supervisor Yvonne B. Burke, Chair
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From: Patricia S. Ploehn, LCSW
Director

**NOTIFICATION OF EXECUTION OF AMENDMENT ONE TO CONTRACT NUMBER
76008 FOR CASE FILE RECORDS MANAGEMENT SERVICES**

This is to inform you that in accordance with the delegated authority provisions contained in Part II, Standard Terms and Conditions, Section 7.0 of Contract Number 76008 for Case File Records Management Services, I executed Amendment One to this Contract with GRM Information Management Services of California, LLC, extending the term of this Contract for one additional year, effective February 1, 2008 through January 31, 2009.

Should you have any questions or need additional information, you may call me at (213) 351-5600, or your staff may contact Armand Montiel, Manager, Board Relations at (213) 351-5530.

PP:WC
SN:dlf

cc: Chief Executive Office
County Counsel
Executive Office Board of Supervisors